



## All Around Children: Childcare & Learning Centers Application for Employment

*All Around Children is an equal opportunity employer and does not discriminate against applicants based on race, color, nation of origin, creed, religion, age, sex, marital status, pregnancy, disability, sexual orientation, sexual preference, or veteran status.  
All Around Children is a work at will organization.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Number & Street	City	State	Zip Code
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Phone# \_\_\_\_\_ Email Address \_\_\_\_\_

Position Applying for: \_\_\_\_\_ Schedule Availability \_\_\_\_\_

Date Available to Begin Work \_\_\_\_\_ Desired Rate of Pay \_\_\_\_\_

Are you over 18 years of age? \_\_\_ Yes \_\_\_ No

Are you legally eligible for employment in the United States? \_\_\_ Yes \_\_\_ No

(If you are offered employment, you will be required to provide documentation to verify eligibility.)

Have you previously been employed at any All Around Children location? \_\_\_ Yes \_\_\_ No

Have you applied for a position with All Around Children prior to this application? \_\_\_ Yes \_\_\_ No

Do you know any current All Around Children employees who may serve as a reference for you? \_\_\_ Yes \_\_\_ No

**EDUCATION:** (If you are offered employment, you will be required to provide documentation to verify your education.)

Select all completed diplomas/degrees that apply:

High School Diploma \_\_\_ Yes \_\_\_ No      G.E.D. \_\_\_ Yes \_\_\_ No      C.D.A. \_\_\_ Yes \_\_\_ No

Associates \_\_\_ Yes \_\_\_ No      Bachelors \_\_\_ Yes \_\_\_ No      Masters \_\_\_ Yes \_\_\_ No

School attended \_\_\_\_\_ Attended from \_\_\_\_\_ to \_\_\_\_\_

Degree earned \_\_\_\_\_

**Other Training or Certification:**

School(s) \_\_\_\_\_ City/State \_\_\_\_\_

Course(s) \_\_\_\_\_ Certificate Earned \_\_\_\_\_

**RECORD OF CONVICTION:** (Be aware, a background check will be done upon offer to hire.)

During the last ten years, have you been convicted of a crime other than minor traffic offense? \_\_\_ Yes \_\_\_ No

If yes, please explain giving date of conviction, nature of the crime and any other information you would like to provide:

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If you are applying for a position that requires you to drive the program bus, you will be required to show proof of a valid Ohio driver's license and should explain any moving violations within the last 3 years below.

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**TRAINING:** (Please mark all that apply)

First Aid/CPR \_\_\_ Yes \_\_\_ No Date Taken \_\_\_\_\_  
Communicable Disease \_\_\_ Yes \_\_\_ No Date Taken \_\_\_\_\_  
Child Abuse \_\_\_ Yes \_\_\_ No Date Taken \_\_\_\_\_  
Bus Safety \_\_\_ Yes \_\_\_ No Date Taken \_\_\_\_\_  
Food Service Training \_\_\_ Yes \_\_\_ No Date Taken \_\_\_\_\_  
Ohio's Approaches to Quality \_\_\_ Yes \_\_\_ No Date Taken \_\_\_\_\_  
Ohio's Overview of Child Development \_\_\_ Yes \_\_\_ No Date Taken \_\_\_\_\_  
ODJFS Child Care Orientation \_\_\_ Yes \_\_\_ No Date Taken \_\_\_\_\_  
Other \_\_\_\_\_ Date Taken \_\_\_\_\_

Are you registered with the Ohio Professional Development Network? \_\_\_ Yes \_\_\_ No

If Yes, please provide your OPIN number \_\_\_\_\_

Do you have previous experience working at a nationally accredited program? \_\_\_ Yes \_\_\_ No

**EMPLOYMENT HISTORY:** Please list the last three (3) relevant employers with the most recent listed first.

Employer #1 \_\_\_\_\_ Address \_\_\_\_\_  
Position \_\_\_\_\_ Dates of employment: From \_\_\_\_\_ To \_\_\_\_\_  
Salary \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
Duties \_\_\_\_\_ May we contact this employer? \_\_\_ Yes \_\_\_ No  
Direct Supervisor \_\_\_\_\_ Telephone \_\_\_\_\_

Employer #2 \_\_\_\_\_ Address \_\_\_\_\_  
Position \_\_\_\_\_ Dates of employment: From \_\_\_\_\_ To \_\_\_\_\_  
Salary \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
Duties \_\_\_\_\_ May we contact this employer? \_\_\_ Yes \_\_\_ No  
Direct Supervisor \_\_\_\_\_ Telephone \_\_\_\_\_

Employer #3 \_\_\_\_\_ Address \_\_\_\_\_  
Position \_\_\_\_\_ Dates of employment: From \_\_\_\_\_ To \_\_\_\_\_  
Salary \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
Duties \_\_\_\_\_ May we contact this employer? \_\_\_ Yes \_\_\_ No  
Direct Supervisor \_\_\_\_\_ Telephone \_\_\_\_\_

If there are gaps in work history, please explain them below:

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**REFERENCES:** Please provide two personal and two professional references below. Please place an (\*) next to the best mode of communication to reach your references.

Professional:

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Personal:

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

**Applicant's Documentation Verification and Agreement**

I hereby confirm that the information provided on this application is true and complete to the best of my knowledge and authorize All Around Children to verify their accuracy and to obtain reference information on my work performance. I release All Around Children from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal. I understand that should an employment offer be extended to me and accepted that I will fully adhere to all the policies, procedures, rules and regulations of All Around Children. I also understand that anything said or implied during the interview process shall not constitute or imply an employment contract.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_